



# Grace Baptist Academy

A Ministry of Grace Baptist Church  
2200 N. Sullivan Ave., Farmington, NM 87401  
Phone/Fax 505-325-7802

Date: \_\_\_\_\_

Registrar: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_, grade \_\_\_\_\_, has applied for enrollment in Grace Baptist Academy. Please send us a complete transcript, discipline record, and health record for this student so that we may complete the application process. We shall appreciate having this information at your earliest opportunity.

For your convenience, you may fax the requested records to us at 505-325-7802. Because our phone and fax lines share a common number, you may need to call ahead during normal business hours so that we are aware that a fax is coming through.

Sincerely,

Brian Gottschall  
Administrator

The parent's signature below authorizes \_\_\_\_\_ to release all school records. (Name of Current School)

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Relationship to Student)